

**MILWAUKEE COUNTY
CIVIL SERVICE COMMISSION MEETING**
Thursday June 4, 2015, 2:04 p.m.
Courthouse Room 306

Minutes

ROLL CALL:

Present: Mary Ellen Powers, Maria Monteagudo, Janet Cleary.

1. The Secretary to the Civil Service Commission requests the approval of the Civil Service Commission minutes from May 8, 2015.

Recommendation of the Department of Human Resources: Approve.

ACTION: Janet Cleary made a motion to approve the minutes as provided; it was seconded by Maria Monteagudo.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, and Janet Cleary.

Noes – 0

2. The Secretary to the Civil Service Commission forwards the approved minutes of the Milwaukee County Personnel Review Board of April 28 and May 12, 2015.

Recommendation of the Department of Human Resources: Receive & Place on File

ACTION: So ordered.

3. From Counsel to the Civil Service Commission, recommending a revision to Civil Service Rules to address medical-related discharges.

ACTION: The Commission requested the Department of Human Resources report on the process of medical-related discharges and what the Commission needs to do to add related rules regarding such discharges and potential re-instatement.

Janet Cleary made a motion to lay this item over to the call of the chair; it was seconded by Maria Monteagudo.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, and Janet Cleary.

Noes – 0

4. From the Deputy Airport Director—Finance & Administration, requesting to transfer the position of Manager IT—Airport from the classified to unclassified service.

Appearances: Laurie Panella, Chief Information Officer, Information Management Services Division
Karen Freiburg, Deputy Airport Director—Finance & Administration
Nick Wojciechowski, Chief Technology Officer, Information Management Services Division
Molly Zillig, Assistant Corporation Counsel

Rick Ceschin, Secretary to the Commission

ACTION: Janet Cleary made a motion to approve; it was seconded by Mary Ellen Powers.

Ayes – 2: Mary Ellen Powers and Janet Cleary.

Noes – 1: Maria Monteagudo

5. From the Chief Information Officer, Information Management Services Division, requesting to transfer the position of IT Manager Data Center (Technical Architect) from the classified to unclassified service.

ACTION: Janet Cleary made a motion to approve; it was seconded by Mary Ellen Powers.

Ayes – 2: Mary Ellen Powers and Janet Cleary.

Noes – 1: Maria Monteagudo

To Convene in Closed Session for Consideration of item 6

ACTION: Janet Cleary made a motion to convene into closed session Per Section 19.85(1)(b) of the Wisconsin Statutes; it was seconded by Maria Monteagudo.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, and Janet Cleary.

Noes – 0

To Reconvene Into Open Session

ACTION: Maria Monteagudo made a motion to reconvene into open session; it was seconded by Janet Cleary.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, and Janet Cleary.

Noes – 0

Upon reconvening in open session, the Commission took the following actions on item 6.

6. From the Civil Service Hearing Examiners submitting recommendations relating to employee suspensions and/or discharges.

- a. **Natalie Bromfield, Nursing Assistant MH (Pool), BHD
Hearing Examiner – Chuck Schumacher
Written Charges for Discharge, dated March 12, 2015**

ACTION: Janet Cleary made a motion to lay the matter over one meeting; it was seconded by Maria Monteagudo.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, and Janet Cleary.

Noes – 0

- b. **Patricia Hundley, Unit Clerk, BHD (*laid over from previous meeting*)**
Hearing Examiner – Omar Mallick
Written Charges for Discharge, dated March 13, 2015

ACTION: Janet Cleary made a motion to sustain the Department's charges; it was amended by Maria Monteagudo to direct the Department of Human Resources to change the separation to a non-disciplinary dismissal and create documentation accordingly in Patricia Hundley's personnel file.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, and Janet Cleary.

Noes – 0

- c. **Gail Thomas, Nursing Assistant I MH, BHD (*laid over from previous meeting*)**
Hearing Examiner – Omar Mallick
Written Charges for Discharge, dated March 16, 2015

ACTION: Janet Cleary made a motion to sustain the Department's charges; it was amended by Maria Monteagudo to direct the Department of Human Resources to change the separation to a non-disciplinary dismissal and create documentation accordingly in Gail Thomas's personnel file.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, and Janet Cleary.

Noes – 0

- d. **Charles Mayweather, Certified Nursing Assistant, BHD**
Hearing Examiner – Chuck Schumacher
Written Charges for Discharge, dated April 8, 2015

ACTION: Janet Cleary made a motion to lay the matter over one meeting; it was seconded by Maria Monteagudo.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, and Janet Cleary.

Noes – 0

- e. **Mary Hamilton, Certified Nursing Assistant, BHD**
Hearing Examiner – Chuck Schumacher
Written Charges for Discharge, dated April 15, 2015
Written Charges for Discharge, dated April 15, 2015

ACTION: Janet Cleary made a motion to lay the matter over one meeting; it was seconded by Maria Monteagudo.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, and Janet Cleary.

Noes – 0

Meeting Adjournment

ACTION: Maria Monteagudo made a motion to adjourn the meeting; it was seconded by Janet Cleary.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, and Janet Cleary.

Noes – 0

Meeting adjourned at 3:50 p.m.

Approved by:

Rick Ceschin
Secretary to the Civil Service Commission

RC:rmj
C: Personnel Review Board